



Overview and Scrutiny Committee

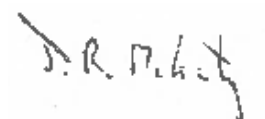
Meeting: Monday, 2nd October 2023 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Campbell, Castle, Dee, Evans, Hilton, Hudson, Hyman, Kubaszczuk, Sawyer, Toleman, Wilson and Zaman
Contact:	Democratic and Electoral Services 01452 396126 democratic.services@gloucester.gov.uk

AGENDA

1.	APOLOGIES To note any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda notes.
3.	DECLARATION OF PARTY WHIPPING To declare if any issues to be covered in the Agenda are under party whip.
4.	MINUTES (Pages 5 - 12) To approve as a correct record the minutes of the meeting held on 4 th September 2023.
5.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none">• Matters which are the subject of current or pending legal proceedings or• Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers. To ask a question at this meeting, please submit it to democratic.services@gloucester.gov.uk by 12 noon on Wednesday 27 th September 2023 or telephone (01452) 396203 for support.
6.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition or deputation is in relation to:

	<ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings.
7.	<p>DISPOSAL OF HERBERT, KIMBERLEY AND PHILLPOTTS WAREHOUSES (Pages 13 - 30)</p> <p>To receive the report of the Cabinet Member for Performance and Resources updating Members on progress towards the disposal of Herbert, Kimberley and Phillpotts warehouses in the Gloucester Docks, and seeking to authorise negotiations with a new purchaser.</p> <p>Please note that Appendix B is exempt from disclosure to the press and public by virtue of Paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended (information relating to the financial or business affairs of any particular person including the authority holding that information). If Members wish to discuss Appendix B, the Committee will first need to consider resolving to exclude the press and public before doing so.</p>
8.	<p>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN (Pages 31 - 54)</p> <p>To receive the latest version of the Committee's work programme and the Council's Forward Plan.</p>
9.	<p>DATE OF NEXT MEETING</p> <p>Monday 30th October 2023 at 6.30pm in Civic Suite, North Warehouse.</p>



Jon McGinty
Managing Director

Date of Publication: Friday, 22 September 2023

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 4th September 2023

PRESENT : Cllrs. Field (Chair), Ackroyd, Campbell, Castle, Chambers-Dubus, Dee, Evans, Hilton, Hudson, Hyman, Sawyer and Toleman

Others in Attendance

City Growth and Delivery Manager
Strategy Officer – Gloucester Growth Strategy
Economic Growth Officer
Democratic and Electoral Services Officer

APOLOGIES : Cllrs. Pullen, Durdey, Kubaszczyk and Wilson

25. DECLARATIONS OF INTEREST

Councillor Hudson declared an interest in Agenda Item 8 (Gloucester Growth Strategy) owing to his position as owner of Butler's Venue Bar and Chair of Gloucester Licensed Victuallers Association (LVA).

26. DECLARATION OF PARTY WHIPPING

There were no declarations of party whipping.

27. MINUTES

RESOLVED – That the minutes of the meeting held on 3rd July 2023 were approved and signed as a correct record by the Chair.

28. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

29. PETITIONS AND DEPUTATIONS (15 MINUTES)

There were no petitions nor deputations.

30. ACTION POINT ITEM

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- 30.1 The Chair referred to the update and noted that he had been advised by the Leader of the Council that identifying suitable locations for pollinators was also proving difficult. He informed Members that it was hoped that the Climate Change Action Plan would include provision for these initiatives.
- 30.2 In response to a query from Councillor Sawyer, the Democratic and Electoral Services Officer confirmed that the appropriate contact for Members to approach should they have any ideas for suitable wildflower planting locations would be the Open Spaces Strategy Team Leader.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the update.

31. GLOUCESTER GROWTH STRATEGY

- 31.1 The City Growth and Delivery Manager introduced the Strategy Officer for the Gloucester Growth Strategy. He outlined the Project Brief and explained that the purpose of bringing the document before the Overview and Scrutiny Committee was to stimulate conversation and ascertain the Committee's views on the scope of the strategy.
- 31.2 The City Growth and Delivery Manager further confirmed that discussions around the scope of the strategy were currently taking place with stakeholders, and that it was hoped that the strategy would include 'golden thread' themes such as addressing climate change and guiding city centre regeneration in the face of changing high street patterns. He noted that this was the beginning of the process, and that the ambition was to submit the Growth Strategy document for approval by Cabinet in the new year, with a further opportunity for the document to be reviewed by the Overview and Scrutiny Committee beforehand.
- 31.3 The Strategy Officer provided a background to the project and explained that there was a challenge in that the likelihood of obtaining large amounts of funding for the project from Central Government was slim. He noted that he was keen to engage with organisations in both the private and voluntary sectors in the development of the strategy, and that he had already had a positive response from stakeholders following an initial communication.
- 31.4 The Strategy Officer advised that he anticipated several key quarters in the vision, with themes including housing, night time economy (NTE), community safety and regeneration. He also hoped that this would be a visible plan which residents could easily see and access.
- 31.5 Councillor Hyman asked whether the Growth Strategy document would be put out for public consultation and whether the council would work with partner organisations during the development of the strategy. The Strategy Officer confirmed that he had upcoming meetings with key Officers in the Community Engagement team, and that it was hoped that there would be public consultation through events as well as online opportunities. The Strategy Officer confirmed that he was currently working on a community organisation and stakeholder mapping exercise and that he was keen for ward Councillors to also be involved in the process. The City Growth and

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Delivery Manager further commented that Officers were hoping to go beyond the standard consultation process and that with the help of the council's Youth Engagement Strategy Lead, it was hoped that consultation would be extended to young people as well as faith groups and the wider community.

- 31.6 In response to an observation from the Chair that the Council already had many high-level strategies and a query as to whether there was a justification for another one, the City Growth and Delivery Manager stated that the Growth Strategy would not contradict these strategies but would complement and tie them together. The Strategy Officer further added that he believed that the strategy would deliver outcomes and that Gloucester had significant opportunities for development. He noted that his key focus would be on pragmatic and fundable solutions to identify key projects and how they could be delivered.
- 31.7 In response to a query from Councillor Sawyer, the Strategy Officer provided an overview of the 'Together Gloucestershire' initiative in place in Cheltenham and Cirencester. The City Growth and Delivery Manager further noted that Officers were keen to engage with anchor institutions and that meetings with large employers in Gloucester were underway. Councillor Sawyer agreed to send information regarding an initiative adopted by Preston City Council to the Strategy Officer for consideration.
- 31.8 Councillor Hudson reflected on his experience of working in the night time economy sector and noted that although the city was known for its night time safety accolades, the main Eastgate Street strip has not seen any development for several years. He raised concerns that underinvestment in the area might put potential investors off investing in the city centre. The Strategy Officer agreed that this would be a good opportunity to identify areas where the strategy could make a significant impact, however political will and drive were also needed. The City Growth and Delivery Manager further noted that the council needed to work collaboratively with partner organisations, such as Gloucester BID to look at investment opportunities, and that night time economy provision was particularly important for the young population.
- 31.9 In response to a query from Councillor Toleman regarding footpaths and tracks in Hempsted, the City Growth and Delivery Manager explained that the strategy would not focus in detail on individual streets.
- 31.10 Councillor Hilton impressed that it was important that Officers clearly defined what was meant by 'Growth', ahead of any benchmarking exercises and deciding what to include in the strategy. In response to earlier comments regarding the night time economy in Gloucester, he noted that pubs in the city centre were seeing less footfall. The Strategy Officer confirmed that he was currently scoping what was meant by 'Growth Strategy' and was conscious that this would be a finite project. The City Growth and Delivery Manager further confirmed that this stage of the project was to identify the scope of the strategy.

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- 31.11 The Chair expressed the view that it was crucial that young people's views were sought during the consultation stage. The Strategy Officer noted that the Gloucester Culture Trust had good communication avenues with young people which he could pick up on.
- 31.12 Councillor Castle suggested that consideration be given to investing in the Westgate Park and Boating Lake area. Reflecting on its former use, she commented that this area would not likely need significant spending to restore. The Strategy Officer provided assurances that green spaces would be a central thread in the strategy, however he noted that it was important to consider how the city maintained those spaces. A discussion ensued regarding maintenance of green space areas in the city and whether responsibility for managing those areas should rest solely with the council or whether the council would look to do some things differently. Councillor Castle expressed the view that engagement with local Councillors was key.
- 31.13 Councillor Hilton referred to the work undertaken at Wellington Parade Gardens and noted that this had had an impact on the number of street drinkers in the area. This said, he stated that the gardens were poorly maintained and that in his view, this was an example of the council failing to maintain community spaces and relying on management by volunteers. In the context of economic growth, Councillor Hilton expressed that it was important that the council met its own core responsibilities before considering wider developments. The Strategy Officer responded that good green space management was key to investment and although it was a challenge, it was hoped that the Growth Strategy would include a proposal to achieve this.
- 31.14 In response to a query from Councillor Campbell regarding the restoration of the Mecca Bingo venue, the City Centre and Delivery Manager noted that he agreed with the ambition however it was important to be realistic about what the council could achieve. He stated that the council could have an enabling role however it was not always the solution. Councillor Sawyer noted her understanding that Gloucester Culture Trust were attempting to obtain funding to purchase the venue.
- 31.15 Councillor Sawyer expressed her support for investment in open spaces and more outdoor seating as a key means of attracting families into the city. She asked whether Councillors would be formally consulted on the development of the strategy. The Strategy Officer confirmed that they would, and asked the Committee whether there was any particular way Members would like to be approached. The Chair suggested that the monthly Members' Bulletin would be a good way of seeking input from Councillors.
- 31.16 Councillor Hudson commented that the Growth Strategy needed to be credible and must go beyond the next local elections in 2024. He queried whether it might be an opportunity to identify solutions on a cross-party basis. Referring to young people studying and living in the city, he noted that without them, local amenities such as bars, restaurants and gyms would struggle, and suggested that links to student unions might help the council engage with students. The City Growth and Delivery Manager noted his agreement and reiterated that engagement with young people in the

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development of the strategy was important. The Strategy Officer observed that there were areas of high deprivation in Gloucester and suggested that an element of the strategy could look at how to attract residents living in the suburbs into the city centre.

- 31.17 Councillor Hudson advised that he was aware that some designs containing proposals for the redevelopment of Eastgate Street had previously been drafted. He also noted that a survey undertaken by Gloucester BID confirmed that if the town centre looked attractive, residents were likely to spend more money, and that there was an aspiration amongst local businesses to work together to achieve this.
- 31.18 Councillor Ackroyd shared that there was a loyal group of volunteers working hard to maintain the green space in Moreland and that she would like to see a plaque in the area to commemorate a historic plane crash.
- 31.19 Councillor Chambers-Dubus noted that she agreed with earlier comments made by Councillor Hudson and expressed the view that the council should prioritise maintenance of areas already under council responsibility, ahead of pursuing larger scale development schemes. The Strategy Officer agreed with these sentiments but highlighted that the council needed to be transparent about spending.
- 31.20 In response to further comments from Councillor Chambers-Dubus regarding a tree planting initiative which had failed due to maintenance issues, the Chair impressed the need for Officers to engage and consult with Members directly during the development of the Growth Strategy as Members were well placed to understand their communities and residents' views.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the update.

32. ALLOCATION OF THE GLOUCESTER UK SHARED PROSPERITY FUND

- 32.1 The City Growth and Delivery Manager introduced the report and advised that the purpose of the report was to update the Overview and Scrutiny Committee on progress in spending the UK Shared Prosperity (UKSPF) budget and the intention for the amount remaining unallocated in the fund. He noted that the Economic Growth Officer had been recruited and funded through the UKSPF administration levy.
- 32.2 The City Growth and Delivery Manager explained that a consultation process with local community groups had taken place from May – July 2022, the outcome of which had informed the Investment Plan which had been put forward for approval by the Department of Levelling Up, Housing and Communities (DLUHC). He confirmed that the council had received expressions of interest from 49 organisations, and that 3.2 of the report summarised the services provided through the UKSPF to 8 organisations during its first year. The City Growth and Delivery Manager noted that he was pleased with the progress made by the council in distributing the UKSPF funding to local projects, and the Economic Growth Officer provided the Committee with an overview of these projects.

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- 32.3 In relation to a £160k remaining underspend, the City Growth and Delivery Manager advised that Officers intended to hold a second round of allocation during the Autumn of 2023 and would be inviting community-based organisations to submit expressions of interest for their projects. He advised Members that an audit process was currently ongoing, and that it was expected that the review and shortlisting of submissions would take place in November, with the hope of distributing the funds to projects towards the end of the year.
- 32.4 In response to a query from the Chair regarding the statement in the narrative in 4.2 that £93,518 needed to be spent on capital, the Economic Growth Officer explained that this was a stipulation in the DLUHC terms of memorandum.
- 32.5 In response to a follow-up question from the Chair, the Economic Growth Officer confirmed that all of the remaining fund would be put towards the new expressions of interest and that previous applicants were welcome to come forward. The City Growth and Delivery Manager further encouraged Members to put local community groups and projects forward for consideration.
- 32.6 In response to a query from Councillor Toleman, the Economic Growth Officer advised that Officers hoped to open expressions of interest to organisations between October and November 2023, and that a communication would be sent to all Councillors in due course.
- 32.7 Councillor Dee asked for further information regarding the success criteria. The Economic Growth Officer stated that potential projects needed to fall in line with DLUHC priority areas, and this would be made clear in future communications. By way of example, the City Growth and Delivery Manager confirmed that improving places, businesses and employment and skills were considered to be priorities.
- 32.8 Councillor Hyman referred to the evaluation panel and asked how the external advisors from the community sector and small businesses had been selected. The City Growth and Delivery Manager confirmed that the representative from the voluntary and community sector (VCS) worked within a local organisation in Stroud and was selected due to their knowledge and the fact that they had no vested interest themselves in submitting a bid. He further stated that the other advisor had been selected from the Federation of Small Businesses.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the update.

33. TASK AND FINISH GROUP ON ENGAGEMENT WITH YOUNG PEOPLE - PROGRESS UPDATE

- 33.1 The Democratic and Electoral Services Officer introduced the update and explained that the purpose of this item was to provide the Overview and

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Scrutiny Committee with an update on progress in implementing the recommendations of the Task and Finish Group on Engagement with young people, 6 months' on from when they were accepted by Cabinet. She confirmed that most of the recommendations were in progress, with two 'on hold', noting that the Open Spaces Strategy was not due to be updated until 2026 and that the current recommendation following a review of the council's Communications Strategy was to continue the use of social media platforms the council currently used.

- 33.2 The Democratic and Electoral Services Officer confirmed that the Youth Engagement Lead had met with Members of the Task and Finish Group to provide an update on her work, and that the Youth Engagement Coordinating Group had recently met with a view of considering how the council engages with young people across all services.
- 33.3 The Chair observed that it was good to see the majority of the recommendations being progressed, and that he understood the reasons that the remaining recommendations were 'on hold.'
- 33.4 Councillor Chambers-Dubus noted that she had chaired the Task and Finish Group on engagement with young people and extended her thanks to the supporting Officers for their work on the project. It was suggested that a further update be provided to the Committee following the local elections in 2024.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the update.

34. ANNUAL OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023-24

- 34.1 The Chair introduced the draft Annual Work Programme of the Overview and Scrutiny Committee and the latest version of the Council Forward Plan.
- 34.2 The Democratic and Electoral Services Officer explained that the Annual Work Programme had been compiled following the Annual Work Programming Workshop held by the Committee back in July. She noted that three key themes had been identified as areas of interest for Overview and Scrutiny Committee Members, namely city centre, culture and climate change. The Democratic and Electoral Services Officer confirmed that leading Officers in each of these service areas had been consulted and items had been plotted on the Work Programme over the course of the year accordingly.
- 34.3 Councillor Hilton suggested that the Committee consider the Green Travel Progress Report and it was agreed that this report be added to the agenda for the meeting on Monday 2nd October.
- 34.5 Councillor Dee asked whether some of the discussion at the Annual Work Programme could be formalised and circulated to Committee Members. The Democratic and Electoral Services Officer confirmed that a brief write-up would be drafted and circulated to Members.

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RESOLVED – That the Overview and Scrutiny Committee **APPROVE** the Annual Work Programme 2023-24.

35. DATE OF NEXT MEETING

Monday 25th September 2023.

Time of commencement: 6.30 pm hours

Time of conclusion: 8.07 pm hours

Chair



Meeting:	Overview and Scrutiny Committee	Date:	2nd October 2023
	Cabinet		11th October 2023
Subject:	Disposal of Herbert, Kimberley and Phillpotts Warehouses		
Report Of:	Cabinet Member for Policy & Resources		
Wards Affected:	Westgate		
Key Decision:	Yes	Budget/Policy Framework:	No
Contact Officer:	Philip Ardley, Regeneration Consultant		
	Tel 01452 396107		
	Philip.Ardley@gloucester.gov.uk		
Appendices:	A - Revised sales brochure		
	B - Tender report (Confidential restricted)		

FOR GENERAL RELEASE/ EXEMPTIONS

The public are likely to be excluded from the meeting during consideration of appendix B of this report as it contains exempt information as defined in paragraph (3) of schedule 12A to the Local Government Act 1972 (as amended). All sections of this appendix B are considered confidential and commercially sensitive.

1.0 Purpose of Report

- 1.1 The purpose of the report is to update Cabinet on the progress for the disposal of Herbert, Kimberley and Phillpotts warehouses in the Gloucester Docks, and to authorise negotiations with a new purchaser.

2.0 Recommendations

- 2.1 Overview and Scrutiny Committee is asked to consider the information in the report and make any recommendations to Cabinet.
- 2.2 Cabinet is asked to:
 - (i) **Note** the actions taken to date.
 - (ii) **Resolve** that the Head of Finance & Resources (S151 Officer) be authorised to continue negotiations with the interested parties and, in consultation with the Cabinet Member for Policy & Resources, to accept an offer of an assignment of the existing leases or the grant of a new lease, which taking into account the opinion of external advisers is considered to represent best value consideration to the Council provided that:
 - a. The consideration shall be payable in full upon the final assignment or grant of a new lease; and
 - b. The transaction shall be an outright assignment or grant of lease at arms' length, without any obligation for a continuing relationship with the Council other than as landlord.

- (iii) **Resolve to delegate authority** to the Head of Finance & Resources (S151 Officer) in consultation with the Cabinet Member for Policy & Resources and the Director, One Legal to take all necessary steps and undertake necessary procedures including entering into any legal arrangements or other documentation as may be required to implement the disposal of these three warehouses.

3.0 Background

- 3.1 Agents were instructed in February 2019 to market the three leasehold interests that the Council holds in Herbert, Kimberley and Phillpotts Warehouses
- 3.2 Following a marketing campaign with initial expressions of interest, more detailed offers were invited by 26th September 2019. Five such responses were received from potential purchasers for a variety of uses and on differing terms and subject to different conditions. Two of the offers were less attractive whilst the remaining three offers were all from developers looking to create a hotel in all or part of the accommodation.
- 3.3 All three offers which would have delivered a hotel were subject to planning approval and would have required a variation to the user clause in the Council's leases to allow a hotel use. Officers were in discussion with the Council's Landlord, the Canal and River Trust, and were able to agree a variation to the leases which permitted hotel use or residential use from February 2022
- 3.4 Following a Cabinet report and meeting on 15th January 2020 and in accordance with the resolution, officers undertook due diligence on the three bidders and identified a preferred bidder. Extensive negotiations continued for some time with the preferred bidder, leading to draft Heads of Terms for an Agreement to Lease and for the submission of a planning application for a hotel use.
- 3.5 The preferred bidder commenced detailed negotiations with hotel operators, cost consultants, architects and planning advisors together with potential funding institutions. However, the onset of Covid severely restricted the potential hotel operators and funders especially for refurbishment of older buildings.
- 3.6 There was little activity during 2021 and hence detailed discussions with the preferred bidder once Covid had subsided led officers of the Council to doubt that a planning application would be forthcoming in an acceptable timeframe. There was still no hotel operator willing to engage, no funding available and the options put forward were unviable.
- 3.7 The preferred bidder was unable to proceed during 2022 and due to this uncertainty negotiations were brought to a close at the end of 2022.
- 3.8 Officers then instructed Bruton Knowles to remarket these premises with a wide use opportunity and the revised brochure is attached as Appendix A. The Council received two offers initially and two further expressions of interest which resulted in an extension to the time frame being granted to all four bidders until the 30th April 2023. Attached at Appendix B is a confidential Tender Report on the four offers received by the due date.
- 3.9 The offers vary widely in their value and proposed use, and all are conditional on various assumptions and events, some to an unacceptable extent in the opinion of officers. In order to undertake due diligence and financial checks on the bidders, officers requested further details, plans and viability assumptions but only two bidders were able to provide such further information within the required time frame.

A third bidder undertook some further investigation and produced a revised bid but this was not received until the end of July 2023.

4.0 Social Value Considerations

- 4.1 It is not possible to involve the community in this transaction at this stage, but it is anticipated that any future development and re-use will provide employment opportunities.

5.0 Environmental Implications

- 5.1 The sensitive refurbishment of Listed Buildings often restricts the opportunities for significant environmental improvements such as solar panels, green roofs etc. The Council will encourage the preferred bidder to provide cycle storage and to explore such other improvements as permitted under the planning legislation.

6.0 Alternative Options Considered

- 6.1 The site is largely vacant hence under used and bringing the buildings into a full use that will contribute to the local economy is seen as important to the regeneration of this area of the city. It will also strengthen the link between the docks and the city centre. The site could be converted for a range of uses, some of which have been reflected in the tenders received for purchase. The site was marketed without uses being specified which has enabled an assessment of some alternative uses.
- 6.2 One alternative would be to leave the warehouses largely vacant. This is not considered desirable and would go against one of the key reasons for the Council vacating the properties originally.
- 6.3 Another alternative would be for the City Council to bring the buildings back into use itself, in order to achieve other Council outcomes, for instance to provide additional housing in the City. This option remains a possibility if the disposal options deliver less value than this alternative.

7.0 Recommendation and Reasons

- 7.1 Officers have assessed the four bids and recommend that the most viable and deliverable bid has been made by Developer C and therefore should be considered as the preferred bidder. The Council's appointed agents should be asked to prepare initial Heads of Terms and seek to achieve a deposit if an exclusivity agreement is signed. Ideally a down payment should be required on Agreement to Lease, if before planning determination, and the balance within 30 days of receipt of a satisfactory planning consent.
- 7.2 The recommendation is based on the detailed tender comments as set out in Appendix B. Developer C has submitted a scheme that accords with the Council's aspirations, is in accordance with independent advice and has the lowest risk profile in the present market conditions. The developer has an excellent local track record for delivery and this bid should result in the necessary funds being paid to the Council earlier than any other bid.
- 7.3 Developer A submitted the lowest offer but has sought to impose conditions on the sale that in the opinion of officers add a level of risk to the disposal beyond other bids. For these two reasons, this bid is not recommended.
- 7.4 Developer B represents a high risk of delivery as the proposed use is financially challenging and the conditions attaching to the bid only result in the large majority of the purchase price being paid six months after the proposed development is successfully completed and in operation. This results in the Council being tied into

the development at least until the end of 2025 which means that full consideration would not be paid on final assignment of the lease and that there would be an ongoing contractual relationship between the Council and the developer which would mean that the aspirations of the Council would not be met as at 2.1(ii).

- 7.5 Developer D requires additional conditions beyond the usual planning consent and the offer includes the Freehold title which is not held by the Council. This is not a compliant bid and would require a third party who owns the freehold to sell their interest which is outside the control of the Council and cannot be guaranteed.

8.0 Future Work and Conclusions

- 8.1 Officers will carry out the following work:

- (i) Seek to agree the best terms for the Council whilst considering the certainty for the delivery of the chosen scheme given the market conditions both financial and in relation to construction.
- (ii) Instruct One Legal to deal with the disposal should final agreement be reached.

9.0 Financial Implications

- 9.1 The release of capital formed part of the rationale for the move of Council staff from the Docks to Shire Hall and recently to the Council-owned Eastgate Centre. It is therefore important to achieve the disposal to realise the full benefits from the relocation.
(Financial Services have been consulted in the final preparation of this report.)

10.0 Legal Implications

- 10.1 The Council has a statutory obligation to secure the best consideration reasonably obtainable when disposing of a long leasehold interest in land, unless the (general or specific) consent of the Secretary of State is obtained to the disposal at an undervalue.

(One Legal will be consulted in the final preparation of this report)

11.0 Risk & Opportunity Management Implications

- 11.1 This is a complex property transaction which will be subject to further negotiations and dependencies (Landlord's consent, planning etc), it is possible that the Council will not be able to agree terms with the preferred bidder. However, the Council have not closed off the possibility of a disposal to another bidder, or bringing forward the development of the property itself, so the Council does have some potential resilience for the delivery of the Council's interest.

12.0 People Impact Assessment (PIA):

- 12.1 At present, there are no adverse impacts identified for any of the Protected Characteristic groups; The applications for planning consent will ensure that due consideration is given to these groups as part of any redevelopment scheme. At this stage no PIA has been undertaken.

13.0 Other Corporate Implications

Community Safety

- 13.1 No impacts.

Sustainability

13.2 No adverse implications.

Staffing & Trade Union

13.3 There are no implications.

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FOR SALE

Iconic warehouses in Gloucester's historic docks

Gloucester
City Council

BK

Bruton
Knowles

est.1862

Property Consultants

Page 19



A rare opportunity to acquire a
substantial waterfront property

Three linked warehouses offering c.60,000 sq ft of prime space in one of the UK's fastest growing* cities

The property was converted in 1985 to provide offices for Gloucester City Council. It comprises **Herbert Warehouse** and the second to fifth floors of the **Kimberley** and **Phillpotts** Warehouses (**HKP** Warehouses)

NOTE: The ground floor and basement of Kimberley (Dr Fosters public house) and Phillpotts are excluded from the sale.



- + Herbert and Kimberley are linked by an access and amenity in-fill block and Phillpotts and Kimberley are linked by fully enclosed bridges on the first to fourth floors.
- + The main access is via a canopied entrance to the upper ground floor. This comprises a reception area and several meeting rooms/offices. Lower ground level has a variety of rooms including a kitchen, caretaker's workshop, and staff toilets and shower facilities.
- + Between the first and fifth floors, the premises extend across all three warehouses, providing predominantly open plan office accommodation. The link block provides toilet facilities, stairwells and passenger lifts.

Interior features

- + Hollow cast-iron columns
- + Renewed timber or concrete slab floors
- + Reinforced timber beams
- + Carpeted raised timber flooring
- + Exposed brickwork & plasterboard walls
- + Diffused fluorescent lighting

*by population in 2014/2015, at 1.3% compared to 1.0% for the whole of the UK

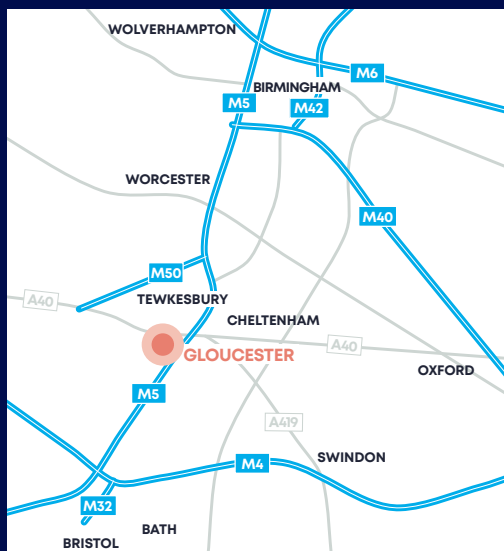
The HKP Warehouses are at the northern end of the docks, adjacent to other warehouses converted to offices and purpose built residential apartments - and beside the main dock basin with several narrow boat moorings



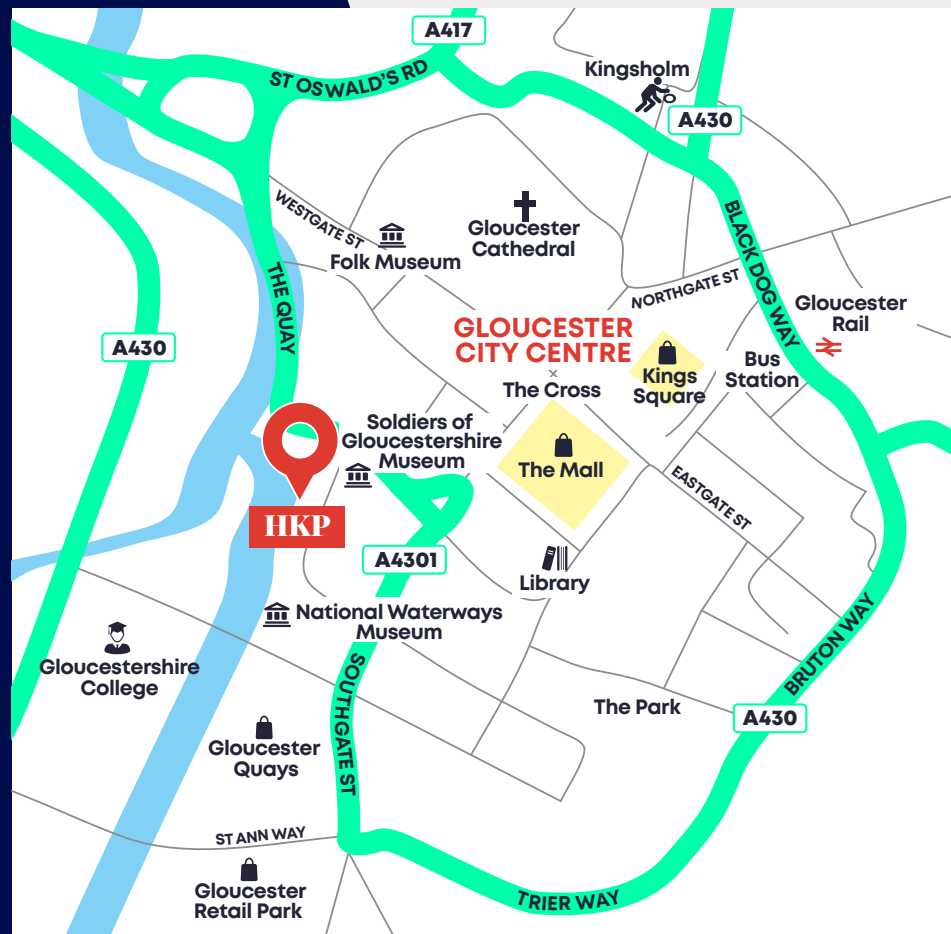
Perfectly located

Location

The city of Gloucester, with a population of c.130,000, benefits from easy access to the motorway network, good cycle routes and regular main line rail services to London Paddington, Bristol and Birmingham.



Gloucester	0.7 miles
M5 J12	5 miles
M5 J11	6.4 miles
Cheltenham	9.5 miles
Bristol	34 miles
Birmingham	55 miles



Gloucester
- recently
voted a top
10 UK city by
millennials*



*TotallyMoney survey www.totallymoney.com



Herbert, Kimberley & Phillpotts (HKP)

Named after the corn merchants that built them in 1846, the warehouses offer an opportunity for refurbishment or conversion for a range of uses that complement the vibrant dockside destination

A thriving residential & commercial community



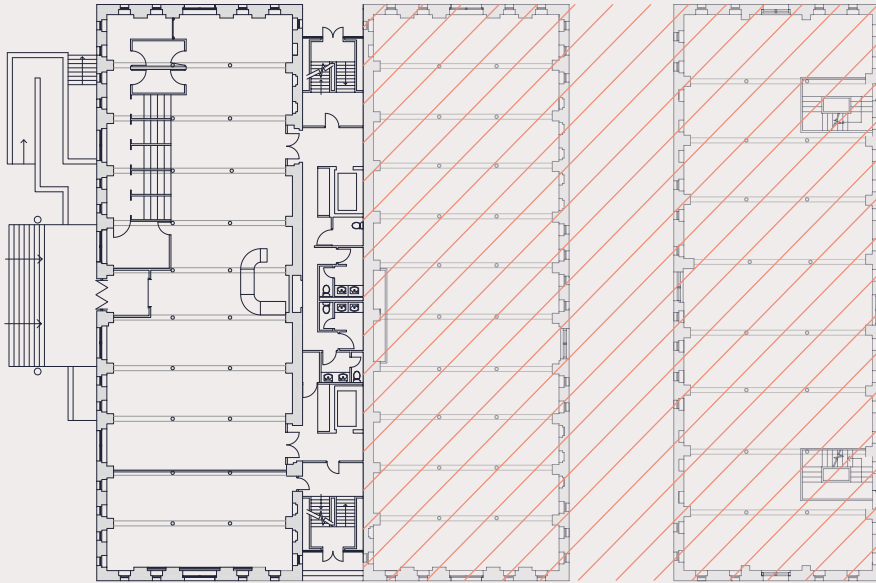
Attractions include Gloucester Quays Designer Outlet, Gloucester Waterways Museum, The Soldiers of Gloucestershire Museum and a range of waterfront bars, restaurants and coffee shops



Herbert

Kimberley

Phillpotts

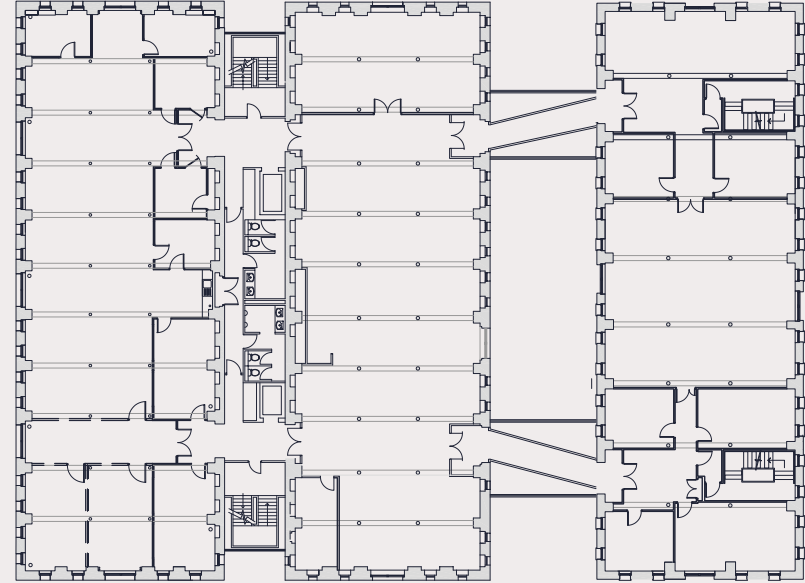


Basement & Ground

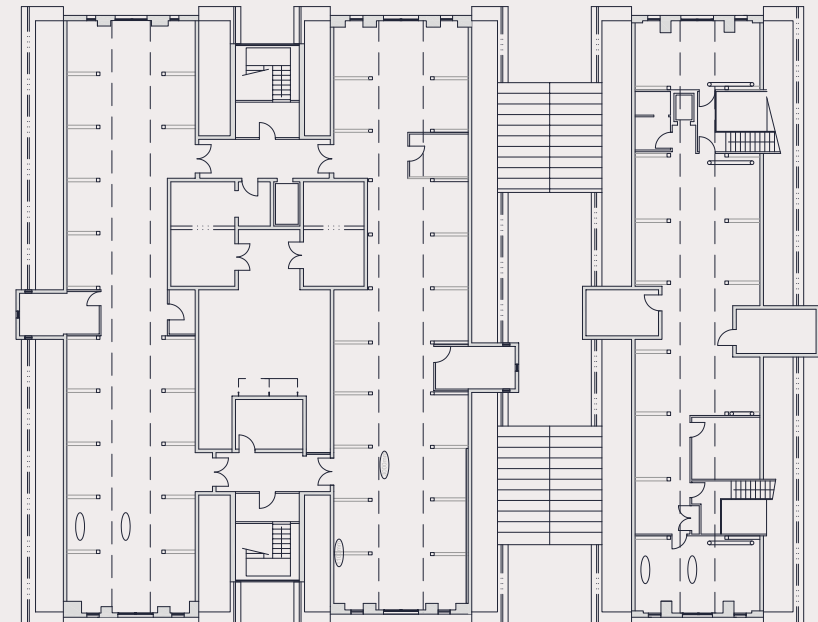
Herbert

Kimberley

Phillpotts



Floors 1 - 4



Floor 5

Floor plans

Offices	Net Internal Area	Gross Internal Area
Herbert	25,406 sq ft (2,360 sq m)	26,823 sq ft (2,492 sq m)
Kimberley	18,034 sq ft (1,675 sq m)	18,663 sq ft (1,734 sq m)
Phillpotts	16,275 sq ft (1,511 sq m)	19,336 sq ft (1,795 sq m)
Total	59,715 sq ft (5,546 sq m)	64,822 sq ft (6,021 sq m)

(Areas supplied by Gloucester City Council)

Floor plans shown are representative and subdivision varies floor to floor



Lease information

The Properties are held on 2 long leases between the Canal & River Trust (Landlord) and Gloucester City Council (Tenant). A 3rd lease for the forecourt of Herbert is between Pearce Developments, now Crest plc, (Head Tenant) and Gloucester City Council (Sub-tenant).

Property	Lease date	Term
Herbert and part of Kimberley Warehouse	7 Sept 1990	200 years from 25 December 1988 to 24 December 2188
Part of Phillpotts Warehouse	14 April 1986	180 years from 11 April 2006 to 10 April 2186
Forecourt of Herbert Warehouse	16 June 1994	200 years from 25 December 1988 to 24 December 2188

Tenure & Service Charge

The leases are subject to negligible rents; however, Gloucester City Council is responsible for all outgoing, repairs and insurance, with a service charge payable to the Landlord in respect of the operation and upkeep of The Docks estate.

We are advised by the Council that the service charge for the year ending September 2018 was £54,000 approximately or 17.87% of total expenditure.

The use of the premises is restricted to offices and ancillary accommodation. When submitting an offer interested parties should assume that the user clause can be varied or will be compliant to accommodate their proposed use.

Planning

HKP is Grade II Listed and within the Gloucester Docks Conservation Area. The buildings would be suited to several alternative uses subject to the appropriate consents, including hotel and leisure, private residential and student accommodation, or possibly some combination of these uses.

Interested parties are advised to speak to Gloucester City Council Planning Department to discuss proposed uses prior to submitting an offer.

Data Room

An online data room has been created to provide additional information in respect of the properties. Access to the data room is available upon request.



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Tendering Disposal Process

The vendor is seeking conditional or unconditional offers for the property.

The property will be disposed of either by assignment of existing leasehold interests or by the grant of a new underlease.

Vacant possession will be offered on completion.

Energy Performance Certificates

EPCs are available on request.

IMPORTANT NOTICE Bruton Knowles is not authorised to make or give any representations or warranties in relation to the property. Bruton Knowles assumes no responsibility for any statement that may be made in these particulars. The particulars do not form any part of any offer or contract and must not be relied on as statement of fact. The text, photographs, measurements and any plans are for guidance only. Bruton Knowles has not tested any services, equipment or facilities. Purchasers or lessees must satisfy themselves by inspection or otherwise. July 2019. Revised February 2023.

Guide Price - £3,000,000

**Offers are invited by
12 noon 31st March 2023**

Please submit offers marked; 'HKP Tender' to Bruton Knowles by post or email.

A copy of the financial proposal form is available from the agents.

Viewing

The property will be available for inspection between 11am and 2pm on:

- + Friday 10th March 2023
- + Friday 17th March 2023
- + Friday 24th March 2023

Data Room

Please [click here](#) for access to the data room.

BK

Bruton Knowles

est.1862

01452 880000
brutonknowles.co.uk

Dorian Wragg

dorian.wragg@brutonknowles.co.uk

Phoebe Harmer

phoebe.harmer@brutonknowles.co.uk

Olympus House, Olympus Park,
Quedgeley, Gloucester GL2 4NF

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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FORWARD PLAN

FROM SEPTEMBER 2023 TO AUGUST 2024

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Email Address
Leader and Environment (LE)	Councillor Richard Cook	richard.cook@gloucester.gov.uk
Deputy Leader and Performance & Resources (P&R)	Councillor Hannah Norman	hannah.norman@gloucester.gov.uk
Planning & Housing Strategy (P&HS)	Councillor Stephanie Chambers	stephanie.chambers@gloucester.gov.uk
Culture & Leisure (C&L)	Councillor Andrew Lewis	andrew.lewis@gloucester.gov.uk
Communities & Neighbourhoods (C&N)	Councillor Raymond Padilla	raymond.padilla@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
- (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
- (c) the date on which, or the period within which, the decision is to be made;
- (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
- (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
- (f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services democratic.services@gloucester.gov.uk, Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

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KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to democratic.services@gloucester.gov.uk.

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SUBJECT (and summary of decision to be taken)		PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
SEPTEMBER 2023						
NON	Statement of Community Involvement <u>Summary of decision:</u> To consider an updated Statement of Community Involvement. <i>Wards affected: All Wards</i>	13/09/23 16/11/23	Cabinet Council Cabinet Member for Planning and Housing Strategy			Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov.uk
OCTOBER 2023						
KEY	Aspire – Current Position and Future Plan <u>Summary of decision:</u> To consider the current position and a future plan for the Aspire Sports and Cultural Trust. <i>Wards affected: All Wards</i>	11/10/23	Cabinet Cabinet Member for Culture and Leisure, Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk

NON	<p>City Centre Conservation Area (CCCA) Appraisal</p> <p><u>Summary of decision:</u> To seek approval to undertake consultation for the CCCA Appraisal and Management Plan.</p> <p><i>Wards affected: All Wards</i></p>	11/10/23	Cabinet Cabinet Member for Planning and Housing Strategy			Ullin Jodah McStea, Principal Conservation Officer Tel: 01452 396794 ullin.mcstea@gloucester.gov.uk
KEY	<p>Non-Resident Burial Fees</p> <p><u>Summary of decision:</u> To put non-residents' burial fees in place to help prolong the cemetery space available for Gloucester residents.</p> <p><i>Wards affected: All Wards</i></p>	11/10/23 16/11/23	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk

KEY	Disposal of Herbert, Kimberley and Phillpotts Warehouses <u>Summary of decision:</u> To update Cabinet on the progress for the disposal of this property and to authorise negotiations with a new purchaser. <i>Wards affected: Westgate</i>	2/10/23 11/10/23	Overview and Scrutiny Committee Cabinet Leader of the Council			Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk
NON	Financial Monitoring Quarter 1 Report <u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2023/24. <i>Wards affected: All Wards</i>	11/10/23	Cabinet Cabinet Member for Performance and Resources			Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk

NON	<p>Armed Forces Community Covenant Update</p> <p><u>Summary of decision:</u> To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant.</p> <p><i>Wards affected: All Wards</i></p>	11/10/23	Cabinet Cabinet Member for Communities and Neighbourhoods			Isobel Johnson, Community Wellbeing Officer Tel: 01452 396298 isobel.johnson@gloucester.gov.uk
<div> <div>Page 36</div> <div>NOVEMBER 2023</div> </div>						
NON	<p>Future of Barbican House</p> <p><u>Summary of decision:</u> To consider options regarding the future of Barbican House, 31 Commercial Road Gloucester.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Performance and Resources			Melloney Smith, Asset Officer Tel: 01452 396849 melloney.smith@gloucester.gov.uk

<p>NON</p> <p>Page 37</p>	<p>Review of the S123 Notice for the Disposal of Open Space at Blackbridge</p> <p><u>Summary of decision:</u> To consider any representations received in response to the publication of the Public Notice giving notification of the Council's intention to dispose of Public Open Space at Blackbridge to Blackbridge Charitable Community Benefit Society by way of a 125 year lease.</p> <p><i>Wards affected:</i> <i>Podsmead</i></p>	<p>8/11/23</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Melloney Smith, Asset Officer Tel: 01452 396849 melloney.smith@gloucester.gov.uk</p>
<p>KEY</p>	<p>Kings Quarter The Forum Construction Review and Financial Update Report</p> <p><u>Summary of decision:</u> To update members on progress being made on the Forum Development in Kings Quarter.</p> <p><i>Wards affected: Westgate</i></p>	<p>8/11/23 16/11/23</p>	<p>Cabinet Council Leader of the Council</p>			<p>Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk</p>

NON	<p>Annual Report on the Grant Funding Provided to the Voluntary and Community Sector</p> <p><u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Communities and Neighbourhoods			<p>Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov.uk</p>
<p>Page 38</p> <p>NON</p>	<p>Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide</p> <p><u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Performance and Resources			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>

DECEMBER 2023

NON	<p>Green Travel Plan Progress Report 2022-23</p> <p><u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan .</p> <p><i>Wards affected: All Wards</i></p>	<p>2/10/23</p> <p>6/12/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Environment</p>			<p>Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk</p>
NON	<p>Adoption of Validation Checklist</p> <p><u>Summary of decision:</u> To adopt an updated Validation Checklist for planning applications following the adoption of the Gloucester City Plan.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/12/23</p>	<p>Cabinet Cabinet Member for Planning and Housing Strategy</p>			<p>Jon Bishop, Planning Development Manager Tel: 01452 396562 jon.bishop@gloucester.gov.uk</p>

NON	<p>Draft Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To update Cabinet on the draft budget proposals.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/12/23</p> <p>22/01/24</p>	<p>Cabinet</p> <p>Overview and Scrutiny Committee Cabinet Member for Performance and Resources, Leader of the Council</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
NON	<p>Treasury Management Six Monthly Update 2023/24</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/12/23</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
BPF	<p>Local Council Tax Support Scheme</p> <p><u>Summary of decision:</u> To advise Members of the requirement to review the Local Council Tax Support Scheme (LCTS).</p> <p><i>Wards affected: All Wards</i></p>	<p>6/12/23</p> <p>25/01/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>

NON	<p>Financial Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the second quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Performance and Resources			<p>Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk</p>
NON	<p>Tourism and Destination Marketing Report 2023</p> <p><u>Summary of decision:</u> To update Members on the progress that has been made in achieving the Growing Gloucester's Visitor Economy Action Plan during 2023.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Culture and Leisure			<p>Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk</p>

KEY	Infrastructure Funding Statement 2023 <u>Summary of decision:</u> To approve for publication the Community Infrastructure Levy and S106 reports for 2022/23 and the Infrastructure List. <i>Wards affected: All Wards</i>	6/12/23	Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk
JANUARY 2024						
Page 42 KEY	Community Infrastructure Levy (CIL) Charging Schedule <u>Summary of decision:</u> To approve a draft new CIL Charging Schedule for public consultation. <i>Wards affected: All Wards</i>	10/01/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk

NON	<p>Energy Saving Initiatives and Projects Annual Report</p> <p><u>Summary of decision:</u> To update Cabinet on the energy saving initiatives and projects led by the Climate Change Manager.</p> <p><i>Wards affected: All Wards</i></p>	10/01/24	Cabinet Cabinet Member for Environment			<p>Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk</p>
<p>KEY</p> <p>Page 43</p>	<p>Festivals and Events Programme</p> <p><u>Summary of decision:</u> To seek approval for the 2024-25 Festivals and Events Programme.</p> <p><i>Wards affected: All Wards</i></p>	<p>8/01/24</p> <p>10/01/24</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Culture and Leisure</p>			<p>Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk</p>

FEBRUARY 2024

BPF	Final Budget Proposals (including Money Plan and Capital Programme) <u>Summary of decision:</u> To seek approval for the final Budget Proposals for 2024-5, including the Money Plan and Capital Programme. <i>Wards affected: All Wards</i>	7/02/24 22/02/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
NON Page 44	Cultural Strategy Update <u>Summary of decision:</u> To provide Cabinet with an annual update in relation to the Cultural Strategy Action Plan. <i>Wards affected: All Wards</i>	7/02/24	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov. uk

MARCH 2024

NON	<p>2022-2024 Council Plan Six Month Update</p> <p><u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024, to build a greener, fairer, better Gloucester.</p> <p><i>Wards affected: All Wards</i></p>	<p>26/02/24</p> <p>6/03/24</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Leader of the Council</p>			<p>Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk</p>
NON	<p>Pay Policy Statement 2024/25</p> <p><u>Summary of decision:</u> To seek approval for the annual Pay Policy Statement 2024-25 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/03/24</p> <p>21/03/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>

Page 46	NON	Capital Strategy <u>Summary of decision:</u> To approve the Capital Strategy 2024-25. <i>Wards affected: All Wards</i>	6/03/24 21/03/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
	BPF	Treasury Management Strategy <u>Summary of decision:</u> To seek approval for the Treasury Management Strategy. <i>Wards affected: All Wards</i>	6/03/24 21/03/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
	NON	Financial Monitoring Quarter 3 Report <u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2023-24. <i>Wards affected: All Wards</i>	6/03/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk

KEY	Business Rates - Retail, Hospitality and Leisure Relief Scheme <u>Summary of decision:</u> To propose a retail, hospitality, and leisure business rates relief scheme commensurate with government budget announcements. <i>Wards affected: All Wards</i>	6/03/24	Cabinet Cabinet Member for Performance and Resources			Alison Bell, Intelligent Client Officer (Revenues & Benefits) alison.bell@gloucester.gov.uk
APRIL 2024 - No Meetings MAY 2024 - No Meetings JUNE 2024						
NON	Equalities Action Plan Annual Report <u>Summary of decision:</u> To receive an update on activities undertaken to support the Equalities Action Plan. <i>Wards affected: All Wards</i>	12/06/24	Cabinet Cabinet Member for Communities and Neighbourhoods			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk

NON	2022-2024 Year End Council Plan Update <u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024 to build a greener, fairer, better Gloucester. <i>Wards affected: All Wards</i>	12/06/24	Cabinet Leader of the Council			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk
NON Page 48	2023-24 Financial Outturn Report <u>Summary of decision:</u> To update Cabinet on the Financial Outturn Report 2023-24. <i>Wards affected:</i>	12/06/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
NON	Treasury Management Year End Annual Report 2023/24 <u>Summary of decision:</u> To update Cabinet on treasury management activities. <i>Wards affected: All Wards</i>	12/06/24	Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk

JULY 2024

NON	Annual Report on the Grant Funding provided to the Voluntary and Community Sector <u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved. <i>Wards affected: All Wards</i>	10/07/24	Cabinet Cabinet Member for Communities and Neighbourhoods			Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov.uk
NON	Annual Risk Management Report <u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register. <i>Wards affected: All Wards</i>	10/07/24	Cabinet Cabinet Member for Performance and Resources			Paul Brown, Senior Risk Management Advisor Tel: 01452328884 paul.brown@gloucestershire.gov.uk

AUGUST 2024 - No Meetings

ITEMS DEFERRED- Dates to be confirmed

KEY	Asset Management Strategy <u>Summary of decision:</u> To seek approval for the Asset Management Strategy. <i>Wards affected: All Wards</i>		Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Jayne Wilsdon, Asset Management Officer Tel: 01452 396871 jayne.wilsdon@gloucester.gov.uk
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Gloucester City Council
Overview and Scrutiny Committee Work Programme 2023-24
Updated 22nd September 2023

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
25th September 2023 (Special Meeting)			
Gloucestershire Airport Update – 10 Year Masterplan	Briefing/ Presentation	Leader of the Council Gloucestershire Airport Managing Director and Chairman	Requested by Overview and Scrutiny Committee
2nd October 2023			
Disposal of Herbert, Kimberley and Phillpotts Warehouses	Cabinet Report	Cabinet Member for Performance and Resources	Requested by Overview and Scrutiny Committee
30th October 2023			
Kings Quarter The Forum Construction Review and Financial Update Report	Cabinet Report	Leader of the Council	Requested by Group Leads
Aspire – Current Position and Future Plan	Cabinet Report	Cabinet Member for Culture and Leisure	Requested by Group Leads

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Festivals and Events – Funding Process Update	Briefing	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
27th November 2023			
City Centre Resilience Session	To be scoped	Leader of the Council	Requested by Overview and Scrutiny Committee
Community Safety Review	To be scoped	Cabinet Member for Communities and Neighbourhoods	Requested by Overview and Scrutiny Committee
Green Travel Plan Progress Report 2022-23	Cabinet Report	Leader of the Council	Requested by Overview and Scrutiny Committee
8th January 2024			
Festivals and Events Programme	Cabinet Report	Cabinet Member for Culture and Leisure	
Museum Development Plan – Progress Report	O&S Progress Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
22nd January 2024 (Budget)			
Draft Budget Proposals (Including Money Plan and Capital Programme)	Cabinet Report	Cabinet	
5th February 2024			
Housing and Homelessness Strategy		Cabinet Member for Planning and Housing Strategy	Requested by Group Leads
26th February 2024			
2022-24 Council Plan Six Month Update	Cabinet Report	Leader of the Council	
Water Quality Review	To be scoped	Leader of the Council	Requested by Overview and Scrutiny Committee

Dates to be confirmed	Format	Lead Member (if applicable)/Lead Officer	Comments
Community Infrastructure Levy (CIL) Charging Schedule	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Asset Management Strategy	Cabinet Report	Cabinet Member for Performance and Resources	Requested by Overview and Scrutiny Committee
Climate Change Action Plan	Cabinet Report	Leader of the Council	Requested by Group Leads

NOTE: The work programme is agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee